

**Edu.Dex Data Validation utility
File Specifications
System Level: 2 (ETQA)
Process: Submission to SAQA from ETQA
Version: 1.00**

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1. Data submission files

1.1. Learner Information

File identifier: 1
File naming standard: [Code]01yymmdd.dat

Description:

This file describes learners that have enrolled for a qualification or unit standard. The following aspects of the nature of this file should be considered:

The file should contain one unique record for each learner. The uniqueness of the learner record is determined in the following manner:

1. If the learner is **not** a student (Alternative_Id_Type is not equal to 537) then the file may only contain one record that has a particular national ID number.
2. If the learner is **not** a student (Alternative_Id_Type is not equal to 537) then the file may only contain one record that has a particular learner alternate ID.
3. If the learner is a student (Alternative_Id_Type is equal to 537) then the file may only contain one record with a particular combination of national ID, provider code and provider ETQA ID.
4. If the learner is a student (Alternative_Id_Type is equal to 537) then the file may only contain one record with a particular combination of learner alternate ID, provider code and provider ETQA ID.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submitting this file to Edu.Dex is optional.

File rules:

The length of each record must be exactly 664.

The first record in the file must be a header record that contains the following information:

- | | |
|---------------------|---|
| Characters 1 to 6: | the word HEADER |
| Characters 7 to 10: | an ETQA identifier in one of the following formats:
The four character mnemonic for your ETQA (CHED)
A three character number that represents your ETQA code (621)
A four character number that represents your ETQA code (0621) |
| Characters 11 – 30: | a description of the file (the description may not be left blank and may not contain numbers) |
| Characters 31 – 40: | the number of data records in the file (the number may not be left blank and may not contain non-numeric characters) |

File fields:

Field name	National_Id			Field Description	Learner national ID		
Field number	1	Field start position	1	Field end position	15	Field Length	15
General notes							
<ul style="list-style-type: none"> The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 							
Business rules							
<ul style="list-style-type: none"> The data value must have a length of exactly 13 characters. The data value should not contain four consecutive zeros from characters 7 to 10. The data value should not contain four consecutive zeros from characters 1 to 4. If the data value has four consecutive zeros from characters 7 to 10 then a Learner_Alternate_Id value must be provided. The field may not contain strings like 1111111111111 or 2222222222222 or 3333333333333 or 4444444444444 or 5555555555555 or 6666666666666 or 7777777777777 or 8888888888888 or 9999999999999. Either this field or the Learner_Alternate_Id field must contain a value. If the Alternative_Id_Type field for the record has a value of 537 then the combination of this field, the Provider_ETQA_Id value and the Provider_Code value may only appear once in the file. If the Alternative_Id_Type field for the record does not have a value of 537 then this value may only appear once in the file. 							

Field name	Learner_Alternate_Id			Field Description	Learner alternate ID		
Field number	2	Field start position	16	Field end position	35	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890@_ 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. If this field has a value then a Alternative_Id_Type value other than 533 (None) must be provided. If the Alternative_Id_Type field for the record has a value of 537 then the combination of this value, the Provider_Code value and the Provider_ETQA_Id value may only appear once in the file. If the Alternative_Id_Type field for the record does not have a value of 537 then this value may only appear once in the file. 							

Field name	Alternative_Id_Type			Field Description	Alternative ID type		
Field number	3	Field start position	36	Field end position	38	Field Length	3
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report 							

<ul style="list-style-type: none"> under the General information heading. The data value may only contain whole numbers.
Business rules
<ul style="list-style-type: none"> The field must contain a valid alternative id type code. Refer to the Alternative Id Type lookup table for the codes that are allowed in this field.

Field name	Equity_Code			Field Description	Equity code		
Field number	4	Field start position	39	Field end position	48	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \/:;_,'- 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid equity code. Refer to the Equity lookup table for the codes that are allowed in this field. 							

Field name	Nationality_Code			Field Description	Nationality code		
Field number	5	Field start position	49	Field end position	51	Field Length	3
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \/:;_,'- 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid nationality code. Refer to the Nationality lookup table for the codes that are allowed in this field. 							

Field name	Home_Language_Code			Field Description	Home language code		
Field number	6	Field start position	52	Field end position	61	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \/:;_,'- 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid home language code. Refer to the Home Language lookup table for the codes that are allowed in this field. 							

Field name	Gender_Code			Field Description	Gender code		
Field number	7	Field start position	62	Field end position	62	Field Length	1
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \/:;,'- 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid gender code. Refer to the Gender lookup table for the codes that are allowed in this field. 							

Field name	Citizen_Resident_Status_Code			Field Description	Citizen resident status code		
Field number	8	Field start position	63	Field end position	72	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \/:;,'- 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid citizen resident status code. Refer to the Citizen Resident Status lookup table for the codes that are allowed in this field. 							

Field name	Socioeconomic_Status_Code			Field Description	Socioeconomic status code		
Field number	9	Field start position	73	Field end position	74	Field Length	2
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \/:;,'- 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid socioeconomic status code. Refer to the Socioeconomic Status lookup table for the codes that are allowed in this field. 							

Field name	Disability_Status_Code			Field Description	Disability status code		
Field number	10	Field start position	75	Field end position	84	Field Length	10
General notes							

<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed.
Content rules
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \/:;_,'-
Business rules
<ul style="list-style-type: none"> The field must contain a valid disability status code. Refer to the Disability Status lookup table for the codes that are allowed in this field.

Field name	Learner_Last_Name			Field Description	Learner last name		
Field number	11	Field start position	85	Field end position	110	Field Length	26
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ' - 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, 0, TEST, ONTBREEK, or NIL. The field should not contain strings like NA, U, NONE, or GEEN. The field may not contain strings like ZZ or XX. 							

Field name	Learner_First_Name			Field Description	Learner first name		
Field number	12	Field start position	111	Field end position	136	Field Length	26
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ'- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, 0, TEST, ONTBREEK, or NIL. The field should not contain strings like NA, U, NONE, or GEEN. The field may not contain strings like ZZ or XX. The field may not contain a person's second/middle name. 							

Field name	Learner_Middle_Name			Field Description	Learner middle name		
Field number	13	Field start position	137	Field end position	162	Field Length	26
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business 							

rules for the field are completed.
Content rules
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ' -
Business rules
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, 0, TEST, ONTBREEK, or NIL. The field should not contain strings like NA, U, NONE, or GEEN. The field may not contain strings like ZZ or XX.

Field name	Learner_Title				Field Description	Learner title		
Field number	14	Field start position	163	Field end position	172	Field Length	10	
General notes								
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 								
Content rules								
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ' - 								
Business rules								
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field may not contain strings like ZZ or XX. 								

Field name	Learner_Birth_Date				Field Description	Learner birth date		
Field number	15	Field start position	173	Field end position	180	Field Length	8	
General notes								
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 								
Content rules								
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The date provided must be in ccymmdd format and must be a valid date. 								
Business rules								
<ul style="list-style-type: none"> The yymmdd component of this value must be the same as the first 6 characters of the National_Id value. The learner may not be less than 15 years of age. The date may not have a year component of less than 1850. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 								

Field name	Learner_Home_Address_1				Field Description	Learner home address 1		
Field number	16	Field start position	181	Field end position	230	Field Length	50	
General notes								
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business 								

rules for the field are completed.
Content rules
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890#&()\^:._',
Business rules
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. The field may not contain only numbers.

Field name	Learner_Home_Address_2		Field Description	Learner home address 2			
Field number	17	Field start position	231	Field end position	280	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890#&()\^:._', 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. The field may not contain only numbers. 							

Field name	Learner_Home_Address_3		Field Description	Learner home address 3			
Field number	18	Field start position	281	Field end position	330	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890#&()\^:._', 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. The field may not contain a postal code. The field may not contain only numbers. 							

Field name	Learner_Postal_Address_1		Field Description	Learner postal address 1			
Field number	19	Field start position	331	Field end position	380	Field Length	50
General notes							

<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed.
Content rules
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890#&()/\:;_'
Business rules
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. The field may not contain only numbers.

Field name	Learner_Postal_Address_2			Field Description	Learner postal address 2		
Field number	20	Field start position	381	Field end position	430	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890#&()/\:;_' 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. The field may not contain only numbers. 							

Field name	Learner_Postal_Address_3			Field Description	Learner postal address 3		
Field number	21	Field start position	431	Field end position	480	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890#&()/\:;_' 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. The field may not contain a postal code. The field may not contain only numbers. 							

Field name	Learner_Home_Addr_Postal_Code			Field Description	Learner home address postal code		
Field number	22	Field start position	481	Field end position	484	Field Length	4

General notes	
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 	
Content rules	
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 	
Business rules	
<ul style="list-style-type: none"> The length of the value must be exactly four characters. 	

Field name	Learner_Postal_Addr_Post_Code			Field Description	Learner postal address post code		
Field number	23	Field start position	485	Field end position	488	Field Length	4
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 							
Business rules							
<ul style="list-style-type: none"> The length of the value must be exactly four characters. 							

Field name	Learner_Phone_Number			Field Description	Learner phone number		
Field number	24	Field start position	489	Field end position	508	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 ()/- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	Learner_Cell_Phone_Number			Field Description	Learner cell phone number		
Field number	25	Field start position	509	Field end position	528	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 ()- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, 							

GEEN, 0, TEST, ONTBREEK or NIL.

Field name	Learner_Fax_Number			Field Description	Learner fax number		
Field number	26	Field start position	529	Field end position	548	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 ()/- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	Learner_Email_Address			Field Description	Learner email address		
Field number	27	Field start position	549	Field end position	598	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890_<>-@ 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The value must contain the @ character. 							

Field name	Province_Code			Field Description	Province code		
Field number	28	Field start position	599	Field end position	600	Field Length	2
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() ^:.,'- 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid province code. Refer to the Province lookup table for the codes that are allowed in this field. 							

Field name	Provider_Etqa_Id			Field Description	Provider ETQA ID		
Field number	29	Field start position	601	Field end position	610	Field Length	10

number	position	position	Length
General notes			
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 			
Content rules			
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 			
Business rules			
<ul style="list-style-type: none"> The field must contain a valid ETQA Id code. Refer to the ETQA lookup table for the codes that are allowed in this field. The count of records found in the file that have an Provider ETQA Id other than the submitting ETQA will be recorded in the aggregated report under the General information heading. 			

Field name	Provider_Code	Field Description	Provider code				
Field number	30	Field start position	611	Field end position	630	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() ^.:_- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. A provider record must be submitted in the Provider file (File 9) with the same Provider_Code value. If no Provider file (File 9) is submitted then the count of Provider_Code values that must be verified on the NLRD will be recorded in the aggregated report under the Critical information heading. 							

Field name	Learner_Previous_Lastname	Field Description	Learner previous last name				
Field number	31	Field start position	631	Field end position	656	Field Length	26
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ' - 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, 0, TEST, ONTBREEK, or NIL. The field should not contain strings like NA, U, NONE, or GEEN. The field may not contain strings like ZZ or XX. 							

Field name	Date_Stamp	Field Description	Date stamp				
Field number	32	Field start position	657	Field end position	664	Field Length	8

General notes
<ul style="list-style-type: none">• The first character of the data value must be a valid, non-space character.• The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed.
Content rules
<ul style="list-style-type: none">• A valid data value must be supplied. The field may not be blank/NULL.• The date provided must be in ccyyymmdd format and must be a valid date.
Business rules
<ul style="list-style-type: none">• The date provided may not be greater than today's date.• The date may not have a year component of less than 1900.• The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading.

1.2. Qualification Enrolment

File identifier: 2
File naming standard: [Code]02yymmdd.dat

Description:

This file describes the qualification that a learner has enrolled in. The following aspects of the nature of this file should be considered:

The file should contain one unique record for each learner qualification enrollment. The uniqueness of the record is determined in the following manner:

1. If the learner is **not** a student (Alternative_Id_Type is not equal to 537) then the file may only contain one record with a particular combination of national ID and qualification code/qualification ID.
2. If the learner is **not** a student (Alternative_Id_Type is not equal to 537) then the file may only contain one record with a particular combination of learner alternate ID and qualification code/qualification ID.
3. If the learner is a student (Alternative_Id_Type is equal to 537) then the file may only contain one record with a particular combination of national ID, qualification code/qualification ID, provider code and provider ETQA ID.
4. If the learner is a student (Alternative_Id_Type is equal to 537) then the file may only contain one record with a particular combination of learner alternate ID, qualification code/qualification ID, provider code and provider ETQA ID.

Each qualification enrollment record must have an associated Learner Information record (file 1). The records in this file are matched to the Learner Information record in the following manner:

1. If the learner is **not** a student (Alternative_Id_Type is not equal to 537) then the qualification enrollment record must have the same combination of national ID/learner alternate ID and alternative ID type as the Learner Information record for the learner.
2. If the learner is a student (Alternative_Id_Type is equal to 537) then the qualification enrollment record must have the same combination of national ID/learner alternate ID, alternative ID type, provider code and provider ETQA ID as the Learner Information record for the learner.

A learner should not achieve more than two qualifications on the same date.

Currently this file may only contain records of learners that have achieved their qualification/s.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submitting this file to Edu.Dex is optional.

File rules:

The length of each record must be exactly 162.

The first record in the file must be a header record that contains the following information:

- | | |
|---------------------|---|
| Characters 1 to 6: | the word HEADER |
| Characters 7 to 10: | an ETQA identifier in one of the following formats:
The four character mnemonic for your ETQA (CHED)
A three character number that represents your ETQA code (621)
A four character number that represents your ETQA code (0621) |
| Characters 11 – 30: | a description of the file (the description may not be left blank and may not contain numbers) |
| Characters 31 – 40: | the number of data records in the file (the number may not be left blank and may not contain non-numeric characters) |

File fields:

Field name	National_Id			Field Description	National ID		
Field number	1	Field start position	1	Field end position	15	Field Length	15
General notes							
<ul style="list-style-type: none"> The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 							
Business rules							
<ul style="list-style-type: none"> The data value must have a length of exactly 13 characters. The data value should not contain four consecutive zeros from characters 7 to 10. The data value should not contain four consecutive zeros from characters 1 to 4. If the data value has four consecutive zeros from characters 7 to 10 then a Learner_Alternate_Id value must be provided. The field may not contain strings like 1111111111111 or 2222222222222 or 3333333333333 or 4444444444444 or 5555555555555 or 6666666666666 or 7777777777777 or 8888888888888 or 9999999999999. Either this field or the Learner_Alternate_Id field must contain a value. If the Alternative_Id_Type field for the record has a value of 537 then the combination of this field, the Learner_Alternate_Id value, the Alternative_Id_Type value, the Provider_ETQA_Id value and the Provider_Code value must exist in the Learner file (File 1) submission. If no Learner file (File 1) is submitted then a critical error message will be recorded in the aggregated report under the Critical information heading. If the Alternative_Id_Type field for the record does not have a value of 537 then the combination of this value, the Learner_Alternate_Id value and the Alternative_Id_Type value must be found in the Learner file (File 1). If no Learner file (File 1) is submitted then a critical error message will be recorded in the aggregated report under the Critical information heading. If the Alternative_Id_Type field for the record has a value of 537 then the combination of this field, the Qualification_Code/Qualification_Id value, the Provider_ETQA_Id value and the Provider_Code value may only appear once in the file. If the Alternative_Id_Type field for the record does not have a value of 537 then the combination of this field and the Qualification_Code/Qualification_Id value may only appear once in the file. 							

Field name	Learner_Alternate_Id			Field Description	Learner alternate ID		
Field number	2	Field start position	16	Field end position	35	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890@_ 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. If this field has a value then a Alternative_Id_Type value other than 533 (None) must be provided. If the Alternative_Id_Type field for the record has a value of 537 then the combination of this value, the Qualification_Code/Qualification_Id value, the Provider_Code value and the Provider_ETQA_Id value may only appear once in the file. 							

- If the Alternative_Id_Type field for the record does not have a value of 537 the combination of this field and the Qualification_Code/Qualification_Id value may only appear once in the file.

Field name	Alternative_Id_Type		Field Description	Alternative ID type			
Field number	3	Field start position	36	Field end position	38	Field Length	3
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid alternative id type code. Refer to the Alternative Id Type lookup table for the codes that are allowed in this field. 							

Field name	Qualification_Code		Field Description	Qualification code			
Field number	4	Field start position	39	Field end position	58	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!()^.:_- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. Either this field or the Qualification_Id field must have a value. A qualification record must be submitted in the Qualification file (File 4). If no Qualification file (File 4) is submitted then the count of Qualification_Code values that must be verified on the NLRD will be recorded in the aggregated report under the Critical Information heading. 							

Field name	Qualification_Id		Field Description	Qualification ID			
Field number	5	Field start position	59	Field end position	68	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> This value must be a valid SAQA Qualification_Id. 							

Field	Learner_Achievement_Status_Id	Field	Learner achievement status ID
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name		Description					
Field number	6	Field start position	69	Field end position	70	Field Length	2
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid learner achievement status id code. Refer to the Learner Achievement Status lookup table for the codes that are allowed in this field. The field may (for the interim) only contain a Learner_Achievement_Status_Id code of 2. 							

Field name		Assessor_Identifier		Field Description		Assessor identifier	
Field number	7	Field start position	71	Field end position	85	Field Length	15
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!&() ^:._- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. An assessor record must be submitted in the Assessor file (File 6) with the same ETQA_Id value. If no Assessor file (File 6) is submitted or the value is not found in File 6 then the count of Assessor_Identifier values that must be verified on the NLRD will be recorded in the aggregated report under the Critical information heading. 							

Field name		Learner_Achievement_Type_Id		Field Description		Learner achievement type ID	
Field number	8	Field start position	86	Field end position	87	Field Length	2
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid learner achievement type id code. Refer to the Learner Achievement Type lookup table for the codes that are allowed in this field. 							

Field name		Learner_Achievement_Date		Field Description		Learner achievement date	
Field number	9	Field start position	88	Field end position	95	Field Length	8
General notes							

<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed.
Content rules
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The date provided must be in ccyyymmdd format and must be a valid date.
Business rules
<ul style="list-style-type: none"> A date must be provided if the Learner_Achievement_Status_Id code is 2. A date may only be provided if the Learner_Achievement_Status_Id code is 2. The date provided may not be greater than today's date. The date provided must be greater than the Learner_Enrolled_Date. The date may not have a year component of less than 1900. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading.

Field name	Learner_Enrolled_Date			Field Description	Learner enrolled date		
Field number	10	Field start position	96	Field end position	103	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The date provided must be in ccyyymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date provided may not be greater than today's date. The date may not have a year component of less than 1900. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

Field name	Honours_Classification			Field Description	Honours classification		
Field number	11	Field start position	104	Field end position	106	Field Length	3
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain an honours classification code. Refer to the Honours Classification lookup table for the codes that are allowed in this field. 							

Field name	Provider_Code			Field Description	Provider code		
Field number	12	Field start position	107	Field end position	126	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business 							

rules for the field are completed.
Content rules
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!&() ^:._ -
Business rules
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. A provider record must be submitted in the Provider file (File 9) with the same Provider_Code value. If no Provider file (File 9) is submitted then the count of Provider_Code values that must be verified on the NLRD will be recorded in the aggregated report under the Critical information heading.

Field name	Provider_Etqa_Id		Field Description	Provider ETQA ID			
Field number	13	Field start position	127	Field end position	136	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid ETQA Id code. Refer to the ETQA lookup table for the codes that are allowed in this field. The count of records found in the file that have an Provider ETQA Id other than the submitting ETQA will be recorded in the aggregated report under the General information heading. 							

Field name	Assessor_Etqa_Id		Field Description	Assessor ETQA ID			
Field number	14	Field start position	137	Field end position	146	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid ETQA Id code. Refer to the ETQA lookup table for the codes that are allowed in this field. The count of records found in the file that have an Assessor ETQA Id other than the submitting ETQA will be recorded in the aggregated report under the General information heading. 							

Field name	Learner_Birth_Date		Field Description	Learner birth date			
Field number	15	Field start position	147	Field end position	154	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. 							

<ul style="list-style-type: none"> The date provided must be in ccyyymmdd format and must be a valid date.
Business rules
<ul style="list-style-type: none"> The yyymmdd component of this value must be the same as the first 6 characters of the National_Id value. The learner may not be less than 15 years of age. The date may not have a year component of less than 1850. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading.

Field name	Date_Stamp		Field Description	Date stamp			
Field number	16	Field start position	155	Field end position	162	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccyyymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date provided may not be greater than today's date. The date may not have a year component of less than 1900. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

1.3. Learning Program Enrolment (Legacy)

File identifier: 3
File naming standard: [Code]03yyymmdd.dat

Description:

This file describes the learning programmes (courses) that a learner has enrolled in. The following aspects of the nature of this file should be considered:

The file should contain one unique record for each learner course enrollment. The uniqueness of the record is determined in the following manner:

1. If the learner is **not** a student (Alternative_Id_Type is not equal to 537) then the file may only contain one record with a particular combination of national ID and course code.
2. If the learner is **not** a student (Alternative_Id_Type is not equal to 537) then the file may only contain one record with a particular combination of learner alternate ID and course code.
3. If the learner is a student (Alternative_Id_Type is equal to 537) then the file may only contain one record with a particular combination of national ID, course code, provider code and provider ETQA ID.
4. If the learner is a student (Alternative_Id_Type is equal to 537) then the file may only contain one record with a particular combination of learner alternate ID, course code, provider code and provider ETQA ID.

Each program enrollment record must have an associated Learner Information record (file 1). The records in this file are matched to the Learner Information record in the following manner:

1. If the learner is **not** a student (Alternative_Id_Type is not equal to 537) then the program enrollment record must have the same combination of national ID/learner alternate ID and alternative ID type as the Learner Information record for the learner.
2. If the learner is a student (Alternative_Id_Type is equal to 537) then the program enrollment record must have the same combination of national ID/learner alternate ID, alternative ID type, provider code and provider ETQA ID as the Learner Information record for the learner.

A learner should not achieve more than fifteen learning programmes on the same date.

Currently this file may only contain records of learners that have achieved their course/s.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submitting this file to Edu.Dex is optional.

File rules:

The length of each record must be exactly 141.

The first record in the file must be a header record that contains the following information:

- | | |
|---------------------|---|
| Characters 1 to 6: | the word HEADER |
| Characters 7 to 10: | an ETQA identifier in one of the following formats:
The four character mnemonic for your ETQA (CHED)
A three character number that represents your ETQA code (621)
A four character number that represents your ETQA code (0621) |
| Characters 11 – 30: | a description of the file (the description may not be left blank and may not contain numbers) |
| Characters 31 – 40: | the number of data records in the file (the number may not be left blank and may not contain non-numeric characters) |

File fields:

Field Name	National_Id			Field Description	National ID		
Field number	1	Field start position	1	Field end position	15	Field Length	15
General notes							
<ul style="list-style-type: none"> The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 							
Business rules							
<ul style="list-style-type: none"> The data value must have a length of exactly 13 characters. The data value should not contain four consecutive zeros from characters 7 to 10. The data value should not contain four consecutive zeros from characters 1 to 4. If the data value has four consecutive zeros from characters 7 to 10 then a Learner_Alternate_Id value must be provided. The field may not contain strings like 1111111111111 or 2222222222222 or 3333333333333 or 4444444444444 or 5555555555555 or 6666666666666 or 7777777777777 or 8888888888888 or 9999999999999. Either this field or the Learner_Alternate_Id field must contain a value. If the Alternative_Id_Type field for the record has a value of 537 then the combination of this field, the Learner_Alternate_Id value, the Alternative_Id_Type value, the Provider_ETQA_Id value and the Provider_Code value must exist in the Learner file (File 1) submission. If no Learner file (File 1) is submitted then a critical error message will be recorded in the aggregated report under the Critical information heading. If the Alternative_Id_Type field for the record does not have a value of 537 then the combination of this value, the Learner_Alternate_Id value and the Alternative_Id_Type value must be found in the Learner file (File 1). If no Learner file (File 1) is submitted then a critical error message will be recorded in the aggregated report under the Critical information heading. If the Alternative_Id_Type field for the record has a value of 537 then the combination of this field, the Course_Code value, the Provider_ETQA_Id value and the Provider_Code value may only appear once in the file. If the Alternative_Id_Type field for the record does not have a value of 537 then the combination of this field and the Course_Code value may only appear once in the file. 							

Field name	Learner_Alternate_Id			Field Description	Learner alternate ID		
Field number	2	Field start position	16	Field end position	35	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890@_ 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. If this field has a value then a Alternative_Id_Type value other than 533 (None) must be provided. If the Alternative_Id_Type field for the record has a value of 537 then the combination of this value, the Course_Code value, the Provider_Code value and the Provider_ETQA_Id value may only appear once in the file. If the Alternative_Id_Type field for the record does not have a value of 537 the combination of this field and the Course_Code value may only appear once in the file. 							

Field name	Alternative_Id_Type		Field Description	Alternative ID type			
Field number	3	Field start position	36	Field end position	38	Field Length	3
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid alternative id type code. Refer to the Alternative Id Type lookup table for the codes that are allowed in this field. 							

Field name	Course_Code		Field Description	Course code			
Field number	4	Field start position	39	Field end position	58	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() ^.: _ - 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. A course record must be submitted in the Course file (File 5) with the same Provider_Code value. If no Course file (File 5) is submitted then the count of Course_Code values that must be verified on the NLRD will be recorded in the aggregated report under the Critical Information heading. 							

Field name	Learner_Achievement_Status_Id		Field Description	Learner achievement status ID			
Field number	5	Field start position	59	Field end position	60	Field Length	2
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid learner achievement status id code. Refer to the Learner Achievement Status lookup table for the codes that are allowed in this field. The field may (for the interim) only contain a Learner_Achievement_Status_Id code of 2. 							

Field name	Assessor_Identifier		Field Description	Assessor identifier			
Field number	6	Field start position	61	Field end position	75	Field Length	15

General notes	
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 	
Content rules	
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!&() ^.:_- 	
Business rules	
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. An assessor record must be submitted in the Assessor file (File 6) with the same ETQA_Id value. If no Assessor file (File 6) is submitted or the value is not found in File 6 then the count of Assessor_Identifiers values that must be verified on the NLRD will be recorded in the aggregated report under the Critical information heading. 	

Field name	Learner_Achievement_Type_Id		Field Description	Learner achievement type ID			
Field number	7	Field start position	76	Field end position	77	Field Length	2
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid learner achievement type id code. Refer to the Learner Achievement Type lookup table for the codes that are allowed in this field. 							

Field name	Learner_Achievement_Date		Field Description	Learner achievement date			
Field number	8	Field start position	78	Field end position	85	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> A date must be provided if the Learner_Achievement_Status_Id code is 2. A date may only be provided if the Learner_Achievement_Status_Id code is 2. The date provided may not be greater than today's date. The date provided must be greater than the Learner_Enrolled_Date. The date may not have a year component of less than 1900. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

Field name	Learner_Enrolled_Date		Field Description	Learner enrolled date			
Field	9	Field start	86	Field end	93	Field	8

number	position	position	Length
General notes			
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 			
Content rules			
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The date provided must be in ccymmdd format and must be a valid date. 			
Business rules			
<ul style="list-style-type: none"> The date provided may not be greater than today's date. The date may not have a year component of less than 1900. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 			

Field name	Provider_Code	Field Description	Provider code
Field number	10	Field start position	94
		Field end position	113
		Field Length	20
General notes			
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 			
Content rules			
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!&() ^.:_- 			
Business rules			
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. A provider record must be submitted in the Provider file (File 9) with the same Provider_Code value. If no Provider file (File 9) is submitted then the count of Provider_Code values that must be verified on the NLRD will be recorded in the aggregated report under the Critical information heading. 			

Field name	Provider_Etqa_Id	Field Description	Provider ETQA ID
Field number	11	Field start position	114
		Field end position	123
		Field Length	10
General notes			
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 			
Content rules			
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 			
Business rules			
<ul style="list-style-type: none"> The field must contain a valid ETQA Id code. Refer to the ETQA lookup table for the codes that are allowed in this field. The count of records found in the file that have an Provider ETQA Id other than the submitting ETQA will be recorded in the aggregated report under the General information heading. 			

Field name	Assessor_Etqa_Id	Field Description	Assessor ETQA ID
Field number	12	Field start position	124
		Field end position	133
		Field Length	10
General notes			

<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed.
Content rules
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers.
Business rules
<ul style="list-style-type: none"> The field must contain a valid ETQA Id code. Refer to the ETQA lookup table for the codes that are allowed in this field. The count of records found in the file that have an Assessor ETQA Id other than the submitting ETQA will be recorded in the aggregated report under the General information heading.

Field name	Date_Stamp			Field Description	Date stamp		
Field number	13	Field start position	134	Field end position	141	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date provided may not be greater than today's date. The date may not have a year component of less than 1900. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

1.4. Qualification (Legacy)

File identifier: 4
File naming standard: [Code]04yymmdd.dat

Description:

This file describes legacy qualifications. The following aspects of the nature of this file should be considered:

The file should contain one unique record for each legacy qualification. The uniqueness of the record is determined in the following manner:

The file may only contain one record with a particular combination of qualification code, provider code and provider ETQA ID.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submitting this file to Edu.Dex is optional.

File rules:

The length of each record must be exactly 213.

The first record in the file must be a header record that contains the following information:

Characters 1 to 6: the word HEADER

Characters 7 to 10: an ETQA identifier in one of the following formats:

The four character mnemonic for your ETQA (CHED)

A three character number that represents your ETQA code (621)

A four character number that represents your ETQA code (0621)

Characters 11 – 30: a description of the file (the description may not be left blank and may not contain numbers)

Characters 31 – 40: the number of data records in the file (the number may not be left blank and may not contain non-numeric characters)

File fields:

Field name	Qualification_Code		Field Description	Qualification code			
Field number	1	Field start position	1	Field end position	20	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() ^.: - 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The combination of this field, the Provider_ETQA_Id value and the Provider_Code value may only appear once in the file. 							

Field name	Qualification_Name			Field Description	Qualification name		
Field number	2	Field start position	21	Field end position	120	Field Length	100
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \:.,'- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	Qualification_Type_Id			Field Description	Qualification type ID		
Field number	3	Field start position	121	Field end position	135	Field Length	15
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid qualification type id code. Refer to the Qualification Type lookup table for the codes that are allowed in this field. 							

Field name	NQF_Level_Id			Field Description	NQF level ID		
Field number	4	Field start position	136	Field end position	143	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid NQF level id code. Refer to the NQF Level lookup table for the codes that are allowed in this field. 							

Field name	Subdomain_Id			Field Description	Sub-domain ID		
Field number	5	Field start position	144	Field end position	151	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							

<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers.
Business rules
<ul style="list-style-type: none"> The field must contain a valid subdomain id code. Refer to the Subdomain lookup table for the codes that are allowed in this field.

Field name	Abet_Band_Id			Field Description	Abet band ID		
Field number	6	Field start position	152	Field end position	159	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid Abet band id code. Refer to the Abet Band lookup table for the codes that are allowed in this field. 							

Field name	Qual_Registration_Start_Date			Field Description	Qualification registration start date		
Field number	7	Field start position	160	Field end position	167	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date provided must be less than the registration end date. The date may not have a year component of less than 1900. The date provided may not be greater than today's date. The difference between this date and the registration end date should not be greater than 3 years. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

Field name	Qual_Registration_End_Date			Field Description	Qualification registration end date		
Field number	8	Field start position	168	Field end position	175	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date may not have a year component of less than 1900. The date may not be greater than three years from today. 							

- The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading.

Field name	Provider_Code			Field Description	Provider code		
Field number	9	Field start position	176	Field end position	195	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() \.:_- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. A provider record must be submitted in the Provider file (File 9) with the same Provider_Code value. If no Provider file (File 9) is submitted then the count of Provider_Code values that must be verified on the NLRD will be recorded in the aggregated report under the Critical information heading. 							

Field name	Provider_Etqa_Id			Field Description	Provider ETQA ID		
Field number	10	Field start position	196	Field end position	205	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid ETQA Id code. Refer to the ETQA lookup table for the codes that are allowed in this field. The count of records found in the file that have an Provider ETQA Id other than the submitting ETQA will be recorded in the aggregated report under the General information heading. 							

Field name	Date_Stamp			Field Description	Date stamp		
Field number	11	Field start position	206	Field end position	213	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccyyymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date provided may not be greater than today's date. The date may not have a year component of less than 1900. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

1.5. Learning Programs (Legacy)

File identifier: 5
File naming standard: [Code]05yymmdd.dat

Description:

This file describes legacy learning programmes (courses). The following aspects of the nature of this file should be considered:

The file should contain one unique record for each legacy course. The uniqueness of the record is determined in the following manner:

The file may only contain one record with a particular combination of course code, provider code and provider ETQA ID.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submitting this file to Edu.Dex is optional.

File rules:

The length of each record must be exactly 298.

The first record in the file must be a header record that contains the following information:

Characters 1 to 6: the word HEADER

Characters 7 to 10: an ETQA identifier in one of the following formats:
 The four character mnemonic for your ETQA (CHED)
 A three character number that represents your ETQA code (621)
 A four character number that represents your ETQA code (0621)

Characters 11 – 30: a description of the file (the description may not be left blank and may not contain numbers)

Characters 31 – 40: the number of data records in the file (the number may not be left blank and may not contain non-numeric characters)

File fields:

Field name	Course_Code		Field Description	Course code			
Field number	1	Field start position	1	Field end position	20	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() ^.:_- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The combination of this field, the Provider_ETQA_Id value and the Provider_Code value may only appear once in the file. 							

Field name	Course_Name			Field Description	Course name		
Field number	2	Field start position	21	Field end position	220	Field Length	200
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \/:_.,'- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	NQF_Level_Id			Field Description	NQF level ID		
Field number	3	Field start position	221	Field end position	228	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid NQF level id code. Refer to the NQF Level lookup table for the codes that are allowed in this field. 							

Field name	Subdomain_Id			Field Description	Sub-domain ID		
Field number	4	Field start position	229	Field end position	236	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid subdomain id code. Refer to the Subdomain lookup table for the codes that are allowed in this field. 							

Field name	Abet_Band_Id			Field Description	Abet band ID		
Field number	5	Field start position	237	Field end position	244	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							

Content rules	
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 	
Business rules	
<ul style="list-style-type: none"> The field must contain a valid Abet band id code. Refer to the Abet Band lookup table for the codes that are allowed in this field. 	

Field name	Course_Registration_Start_Date		Field Description	Course registration start date			
Field number	6	Field start position	245	Field end position	252	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date provided must be less than the registration end date. The date may not have a year component of less than 1900. The date provided may not be greater than today's date. The difference between this date and the registration end date should not be greater than 3 years. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

Field name	Course_Registration_End_Date		Field Description	Course registration end date			
Field number	7	Field start position	253	Field end position	260	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date may not have a year component of less than 1900. The date may not be greater than three years from today. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

Field name	Provider_Code		Field Description	Provider code			
Field number	8	Field start position	261	Field end position	280	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() \.: - 							

Business rules	
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. A provider record must be submitted in the Provider file (File 9) with the same Provider_Code value. If no Provider file (File 9) is submitted then the count of Provider_Code values that must be verified on the NLRD will be recorded in the aggregated report under the Critical information heading. 	

Field name	Provider_Etqa_Id		Field Description	Provider ETQA ID			
Field number	9	Field start position	281	Field end position	290	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid ETQA Id code. Refer to the ETQA lookup table for the codes that are allowed in this field. The count of records found in the file that have an Provider ETQA Id other than the submitting ETQA will be recorded in the aggregated report under the General information heading. 							

Field name	Date_Stamp		Field Description	Date stamp			
Field number	10	Field start position	291	Field end position	298	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccyyymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date provided may not be greater than today's date. The date may not have a year component of less than 1900. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

1.6. Assessor Information

File identifier: 6
File naming standard: [Code]06yymmdd.dat

Description:

This file describes the assessors of an ETQA. The following aspects of the nature of this file should be considered:

The file may only contain assessors that are “owned” by the ETQA therefore the ETQA ID field for each record may only contain the ETQA ID of the submitting ETQA.

The file should contain one unique record for each assessor. The uniqueness of the assessor record is determined in the following manner:

1. The file may only contain one record that has a particular national ID number.
2. The file may only contain one record that has a particular assessor identifier.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submitting this file to Edu.Dex is optional.

File rules:

The length of each record must be exactly 472.

The first record in the file must be a header record that contains the following information:

Characters 1 to 6: the word HEADER

Characters 7 to 10: an ETQA identifier in one of the following formats:
 The four character mnemonic for your ETQA (CHED)
 A three character number that represents your ETQA code (621)
 A four character number that represents your ETQA code (0621)

Characters 11 – 30: a description of the file (the description may not be left blank and may not contain numbers)

Characters 31 – 40: the number of data records in the file (the number may not be left blank and may not contain non-numeric characters)

File fields:

Field name	Assessor_National_Id		Field Description	Assessor national ID	
Field number	1	Field start position	1	Field end position	20
				Field Length	20
General notes					
<ul style="list-style-type: none"> The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 					
Content rules					
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 					
Business rules					
<ul style="list-style-type: none"> The data value must have a length of exactly 13 characters. The data value should not contain four consecutive zeros from characters 7 to 10. The data value should not contain four consecutive zeros from characters 1 to 4. The field may not contain strings like 1111111111111 or 2222222222222 or 3333333333333 or 					

444444444444 or 555555555555 or 666666666666 or 777777777777 or 888888888888 or 999999999999.
<ul style="list-style-type: none"> The data value may only appear once in the file.

Field name	Assessor_Identifier			Field Description	Assessor identifier		
Field number	2	Field start position	21	Field end position	35	Field Length	15
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() \/:_- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The data value may only appear once in the file. 							

Field name	Etqa_Id			Field Description	ETQA ID		
Field number	3	Field start position	36	Field end position	45	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The value must be the same as the submitting ETQA Id. 							

Field name	Equity_Code			Field Description	Equity code		
Field number	4	Field start position	46	Field end position	55	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \/:_';- 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid equity code. Refer to the Equity lookup table for the codes that are allowed in this field. 							

Field name	Gender_Code			Field Description	Gender code		
Field number	5	Field start position	56	Field end position	56	Field Length	1

General notes	
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 	
Content rules	
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \/:;_,'- 	
Business rules	
<ul style="list-style-type: none"> The field must contain a valid gender code. Refer to the Gender lookup table for the codes that are allowed in this field. 	

Field name	Disability_Status_Code		Field Description		Disability status code		
Field number	6	Field start position	57	Field end position	66	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \/:;_,'- 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid disability status code. Refer to the Disability Status lookup table for the codes that are allowed in this field. 							

Field name	Home_Language_Code		Field Description		Home language code		
Field number	7	Field start position	67	Field end position	76	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \/:;_,'- 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid home language code. Refer to the Home Language lookup table for the codes that are allowed in this field. 							

Field name	Assessor_First_Name		Field Description		Assessor first name		
Field number	8	Field start position	77	Field end position	102	Field Length	26
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. 							

<ul style="list-style-type: none"> The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ'-
Business rules
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, 0, TEST, ONTBREEK, or NIL. The field should not contain strings like NA, U, NONE, or GEEN. The field may not contain strings like ZZ or XX The field may not contain a person's second/middle name.

Field name	Assessor_Last_Name			Field Description	Assessor last name		
Field number	9	Field start position	103	Field end position	128	Field Length	26
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ'- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, 0, TEST, ONTBREEK, or NIL. The field should not contain strings like NA, U, NONE, or GEEN. The field may not contain strings like ZZ or XX. 							

Field name	Assessor_Middle_Name			Field Description	Assessor middle name		
Field number	10	Field start position	129	Field end position	154	Field Length	26
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ'- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, 0, TEST, ONTBREEK, or NIL. The field should not contain strings like NA, U, NONE, or GEEN. The field may not contain strings like ZZ or XX. 							

Field name	Assessor_Address_1			Field Description	Assessor address 1		
Field number	11	Field start position	155	Field end position	204	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report 							

<ul style="list-style-type: none"> under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890#&()/\:;_.' ,
Business rules
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. The field may not contain only numbers.

Field name	Assessor_Address_2			Field Description	Assessor address 2		
Field number	12	Field start position	205	Field end position	254	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890#&()/\:;_.' , 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. The field may not contain only numbers. 							

Field name	Assessor_Address_3			Field Description	Assessor address 3		
Field number	13	Field start position	255	Field end position	304	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890#&()/\:;_.' , 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. The field may not contain a postal code. The field may not contain only numbers. 							

Field name	Assessor_Postal_Code			Field Description	Assessor postal code		
Field number	14	Field start position	305	Field end position	308	Field Length	4
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							

<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890
Business rules
<ul style="list-style-type: none"> The length of the value must be exactly four characters.

Field name	Assessor_Phone_Number			Field Description	Assessor phone number		
Field number	15	Field start position	309	Field end position	328	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 ()/- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	Assessor_Cell_Phone_Number			Field Description	Assessor cell phone number		
Field number	16	Field start position	329	Field end position	348	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 ()/- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	Assessor_Fax_Number			Field Description	Assessor fax number		
Field number	17	Field start position	349	Field end position	368	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 ()/- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field	Assessor_Email_Address	Field	Assessor email address
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name		Description					
Field number	18	Field start position	369	Field end position	418	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890_.<>@ 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The value must contain the @ character. 							

Field name	Assessor_Registration_Num		Field Description		Assessor registration num		
Field number	19	Field start position	419	Field end position	438	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+##&() \/:_ - 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. 							

Field name	Assessor_Registration_Start_Dt		Field Description		Assessor registration start date		
Field number	20	Field start position	439	Field end position	446	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The date provided must be in ccyyymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date provided must be less than the registration end date. The date may not have a year component of less than 1990. The date provided may not be greater than today's date. The difference between this date and the registration end date should not be greater than 3 years. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

Field	Assessor_Registration_End_Dt	Field	Assessor registration end date
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name		Description					
Field number	21	Field start position	447	Field end position	454	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The date provided must be in ccyyymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date may not have a year component of less than 1990. The date may not be greater than three years from today. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

Field name		Structure_Status_Id		Field Description		Structure status ID	
Field number	22	Field start position	455	Field end position	464	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid structure status id code. Refer to the Structure Status lookup table for the codes that are allowed in this field. The count of records found without a Structure_Status_Id value or with a Structure_Status_Id value of 1 will be recorded in the aggregated report under the Content heading. 							

Field name		Date_Stamp		Field Description		Date stamp	
Field number	23	Field start position	465	Field end position	472	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccyyymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date provided may not be greater than today's date. The date may not have a year component of less than 1900. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

1.7. Unit Standard Enrolment

File identifier: 7
File naming standard: [Code]07yymmdd.dat

Description:

This file describes the unit standards that a learner has enrolled in. The following aspects of the nature of this file should be considered:

The file should contain one unique record for each learner unit standard enrollment. The uniqueness of the record is determined in the following manner:

1. If the learner is **not** a student (Alternative_Id_Type is not equal to 537) then the file may only contain one record with a particular combination of national ID and unit standard ID.
2. If the learner is **not** a student (Alternative_Id_Type is not equal to 537) then the file may only contain one record with a particular combination of learner alternate ID and unit standard ID.
3. If the learner is a student (Alternative_Id_Type is equal to 537) then the file may only contain one record with a particular combination of national ID, unit standard ID, provider code and provider ETQA ID.
4. If the learner is a student (Alternative_Id_Type is equal to 537) then the file may only contain one record with a particular combination of learner alternate ID, unit standard ID, provider code and provider ETQA ID.

Each unit standard enrollment record must have an associated Learner Information record (file 1). The records in this file are matched to the Learner Information record in the following manner:

1. If the learner is **not** a student (Alternative_Id_Type is not equal to 537) then the unit standard enrollment record must have the same combination of national ID/learner alternate ID and alternative ID type as the Learner Information record for the learner.
2. If the learner is a student (Alternative_Id_Type is equal to 537) then the unit standard enrollment record must have the same combination of national ID/learner alternate ID, alternative ID type, provider code and provider ETQA ID as the Learner Information record for the learner.

A learner should not achieve more than fifteen unit standards on the same date.

Currently this file may only contain records of learners that have achieved their unit standards.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submitting this file to Edu.Dex is optional.

File rules:

The length of each record must be exactly 131.

The first record in the file must be a header record that contains the following information:

Characters 1 to 6:	the word HEADER
Characters 7 to 10:	an ETQA identifier in one of the following formats: The four character mnemonic for your ETQA (CHED) A three character number that represents your ETQA code (621) A four character number that represents your ETQA code (0621)
Characters 11 – 30:	a description of the file (the description may not be left blank and may not contain numbers)
Characters 31 – 40:	the number of data records in the file (the number may not be left blank and may not contain non-numeric characters)

File fields:

Field Name	National_Id			Field Description	National ID		
Field number	1	Field start position	1	Field end position	15	Field Length	15
General notes							
<ul style="list-style-type: none"> The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 							
Business rules							
<ul style="list-style-type: none"> The data value must have a length of exactly 13 characters. The data value should not contain four consecutive zeros from characters 7 to 10. The data value should not contain four consecutive zeros from characters 1 to 4. If the data value has four consecutive zeros from characters 7 to 10 then a Learner_Alternate_Id value must be provided. The field may not contain strings like 1111111111111 or 2222222222222 or 3333333333333 or 4444444444444 or 5555555555555 or 6666666666666 or 7777777777777 or 8888888888888 or 9999999999999. Either this field or the Learner_Alternate_Id field must contain a value. If the Alternative_Id_Type field for the record has a value of 537 then the combination of this field, the Learner_Alternate_Id value, the Alternative_Id_Type value, the Provider_ETQA_Id value and the Provider_Code value must exist in the Learner file (File 1) submission. If no Learner file (File 1) is submitted then a critical error message will be recorded in the aggregated report under the Critical information heading. If the Alternative_Id_Type field for the record does not have a value of 537 then the combination of this value, the Learner_Alternate_Id value and the Alternative_Id_Type value must be found in the Learner file (File 1). If no Learner file (File 1) is submitted then a critical error message will be recorded in the aggregated report under the Critical information heading. If the Alternative_Id_Type field for the record has a value of 537 then the combination of this field, the Unit_Standard_Id value, the Provider_ETQA_Id value and the Provider_Code value may only appear once in the file. If the Alternative_Id_Type field for the record does not have a value of 537 then the combination of this field and the Unit_Standard_Id value may only appear once in the file. 							

Field name	Learner_Alternate_Id			Field Description	Learner alternate ID		
Field number	2	Field start position	16	Field end position	35	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890@_ 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. If this field has a value then a Alternative_Id_Type value other than 533 (None) must be provided. If the Alternative_Id_Type field for the record has a value of 537 then the combination of this value, the Unit_Standard_Id value, the Provider_Code value and the Provider_ETQA_Id value may only appear once in the file. If the Alternative_Id_Type field for the record does not have a value of 537 the combination of this field and the Unit_Standard_Id value may only appear once in the file. 							

Field name	Alternative_Id_Type		Field Description	Alternative ID type			
Field number	3	Field start position	36	Field end position	38	Field Length	3
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid alternative id type code. Refer to the Alternative Id Type lookup table for the codes that are allowed in this field. 							

Field name	Unit_Standard_Id		Field Description	Unit standard ID			
Field number	4	Field start position	39	Field end position	48	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> This value must be a valid SAQA Unit_Standard_Id. 							

Field name	Learner_Achievement_Status_Id		Field Description	Learner achievement status ID			
Field number	5	Field start position	49	Field end position	50	Field Length	2
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid learner achievement status id code. Refer to the Learner Achievement Status lookup table for the codes that are allowed in this field. The field may (for the interim) only contain a Learner_Achievement_Status_Id code of 2. 							

Field name	Assessor_Identifier		Field Description	Assessor identifier			
Field number	6	Field start position	51	Field end position	65	Field Length	15
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							

Content rules	
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+##&() ^:._ - 	
Business rules	
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. An assessor record must be submitted in the Assessor file (File 6) with the same ETQA_Id value. If no Assessor file (File 6) is submitted or the value is not found in File 6 then the count of Assessor_Identifiers values that must be verified on the NLRD will be recorded in the aggregated report under the Critical information heading. 	

Field name	Learner_Achievement_Type_Id		Field Description	Learner achievement type ID			
Field number	7	Field start position	66	Field end position	67	Field Length	2
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid learner achievement type id code. Refer to the Learner Achievement Type lookup table for the codes that are allowed in this field. 							

Field name	Learner_Achievement_Date		Field Description	Learner achievement date			
Field number	8	Field start position	68	Field end position	75	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> A date must be provided if the Learner_Achievement_Status_Id code is 2. A date may only be provided if the Learner_Achievement_Status_Id code is 2. The date provided may not be greater than today's date. The date provided must be greater than the Learner_Enrolled_Date. The date may not have a year component of less than 1900. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

Field name	Learner_Enrolled_Date		Field Description	Learner enrolled date			
Field number	9	Field start position	76	Field end position	83	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business 							

rules for the field are completed.
Content rules
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The date provided must be in ccymmdd format and must be a valid date.
Business rules
<ul style="list-style-type: none"> The date provided may not be greater than today's date. The date may not have a year component of less than 1900. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading.

Field name	Provider_Code			Field Description	Provider code		
Field number	10	Field start position	84	Field end position	103	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+##&() ^.: _ - 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. A provider record must be submitted in the Provider file (File 9) with the same Provider_Code value. If no Provider file (File 9) is submitted then the count of Provider_Code values that must be verified on the NLRD will be recorded in the aggregated report under the Critical information heading. 							

Field name	Provider_Etqa_Id			Field Description	Provider ETQA ID		
Field number	11	Field start position	104	Field end position	113	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid ETQA Id code. Refer to the ETQA lookup table for the codes that are allowed in this field. The count of records found in the file that have an Provider ETQA Id other than the submitting ETQA will be recorded in the aggregated report under the General information heading. 							

Field name	Assessor_Etqa_Id			Field Description	Assessor ETQA ID		
Field number	12	Field start position	114	Field end position	123	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							

<ul style="list-style-type: none"> • A valid data value must be supplied. The field may not be blank/NULL. • The data value may only contain whole numbers.
Business rules
<ul style="list-style-type: none"> • The field must contain a valid ETQA Id code. Refer to the ETQA lookup table for the codes that are allowed in this field. • The count of records found in the file that have an Assessor ETQA Id other than the submitting ETQA will be recorded in the aggregated report under the General information heading.

Field name	Date_Stamp		Field Description	Date stamp			
Field number	13	Field start position	124	Field end position	131	Field Length	8
General notes							
<ul style="list-style-type: none"> • The first character of the data value must be a valid, non-space character. • The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> • A valid data value must be supplied. The field may not be blank/NULL. • The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> • The date provided may not be greater than today's date. • The date may not have a year component of less than 1900. • The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

1.8. Assessor Registration

File identifier: 8
File naming standard: [Code]08yyymmdd.dat

Description:

This file describes the qualification/s or unit standards that an assessor has been registered for. The following aspects of the nature of this file should be considered:

The file may contain assessor registration details of assessors that are not “owned” by the submitting ETQA. If an assessor is not owned by the ETQA then the assessor identifier (as issued by the ETQA that “owns” the assessor) must be supplied in conjunction with the “owner” ETQA ID.

The file should contain one unique record for each assessor registration. The uniqueness of the record is determined in the following manner:

1. The file may only contain one record with a particular combination of assessor identifier, assessor ETQA ID, provider code and qualification ID.
2. The file may only contain one record with a particular combination of assessor identifier, assessor ETQA ID, provider code and unit standard ID.

Each assessor registration record, for an assessor that is “owned” by the submitting ETQA, must have an associated Assessor Information record (file 6). The records in this file are matched to the Assessor Information record in the following manner:

The qualification/unit standard registration record must have the same assessor identifier as the Assessor Information record for the assessor.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submitting this file to Edu.Dex is optional.

File rules:

The length of each record must be exactly 139.

The first record in the file must be a header record that contains the following information:

Characters 1 to 6: the word HEADER

Characters 7 to 10: an ETQA identifier in one of the following formats:

The four character mnemonic for your ETQA (CHED)

A three character number that represents your ETQA code (621)

A four character number that represents your ETQA code (0621)

Characters 11 – 30: a description of the file (the description may not be left blank and may not contain numbers)

Characters 31 – 40: the number of data records in the file (the number may not be left blank and may not contain non-numeric characters)

File fields:

Field name	Qualification_Id		Field Description	Qualification ID			
Field number	1	Field start position	1	Field end position	10	Field Length	10
General notes							
<ul style="list-style-type: none"> • The first character of the data value must be a valid, non-space character. 							

<ul style="list-style-type: none"> The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed.
Content rules
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers.
Business rules
<ul style="list-style-type: none"> This value must be a valid SAQA Qualification_Id. The combination of this field, the Assessor_Identifier and the Owner_ETQA_Id value may only appear once in the file.

Field name	Unit_Standard_Id		Field Description	Unit standard ID			
Field number	2	Field start position	11	Field end position	20	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> This value must be a valid SAQA Unit_Standard_Id. The combination of this field, the Assessor_Identifier and the Owner_ETQA_Id value may only appear once in the file. Either this field or the Unit_Standard_Id field must have a value. This field may not have a value if a value has been supplied in the Unit_Standard_Id field. 							

Field name	Assessor_Identifier		Field Description	Assessor identifier			
Field number	3	Field start position	21	Field end position	35	Field Length	15
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() \/:; _ - 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. An assessor record must be submitted in the Assessor file (File 6) with the same ETQA_Id value. If no Assessor file (File 6) is submitted or the value is not found in File 6 then the count of Assessor_Identifier values that must be verified on the NLRD will be recorded in the aggregated report under the Critical information heading. 							

Field name	Assessor_Etqa_Id		Field Description	Assessor ETQA ID			
Field number	4	Field start position	36	Field end position	45	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. 							

<ul style="list-style-type: none"> The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed.
Content rules
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers.
Business rules
<ul style="list-style-type: none"> The field must contain a valid ETQA Id code. Refer to the ETQA lookup table for the codes that are allowed in this field. The count of records found in the file that have an Owner ETQA Id other than the submitting ETQA will be recorded in the aggregated report under the General information heading.

Field name	Provider_Etqa_Id			Field Description	Provider ETQA ID		
Field number	5	Field start position	46	Field end position	55	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid ETQA Id code. Refer to the ETQA lookup table for the codes that are allowed in this field. 							

Field name	Etqa_Decision_Number			Field Description	ETQA decision number		
Field number	6	Field start position	56	Field end position	75	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() ^.:_- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. 							

Field name	Assessor_Registration_Num			Field Description	Assessor registration num		
Field number	7	Field start position	76	Field end position	95	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 							

abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() ^:._-
Business rules
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX.

Field name	Assessor_Register_Start_Date		Field Description	Assessor register start date			
Field number	8	Field start position	96	Field end position	103	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccymmd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date provided must be less than the registration end date. The date may not have a year component of less than 1990. The date provided may not be greater than today's date. The difference between this date and the registration end date should not be greater than 3 years. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

Field name	Assessor_Register_End_Date		Field Description	Assessor register end date			
Field number	9	Field start position	104	Field end position	111	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccymmd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date may not have a year component of less than 1990. The date may not be greater than three years from today. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

Field name	Provider_Code		Field Description	Provider code			
Field number	10	Field start position	112	Field end position	131	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() ^:._- 							
Business rules							

- The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL.
- A provider record must be submitted in the Provider file (File 9) with the same Provider_Code value. If no Provider file (File 9) is submitted then the count of Provider_Code values that must be verified on the NLRD will be recorded in the aggregated report under the Critical information heading.

Field name	Date_Stamp		Field Description	Date stamp			
Field number	11	Field start position	132	Field end position	139	Field Length	8
General notes							
<ul style="list-style-type: none"> • The first character of the data value must be a valid, non-space character. • The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> • A valid data value must be supplied. The field may not be blank/NULL. • The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> • The date provided may not be greater than today's date. • The date may not have a year component of less than 1900. • The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

1.9. Provider

File identifier: 9
File naming standard: [Code]09yymmdd.dat

Description:

This file describes the training providers (providers) of an ETQA. The following aspects of the nature of this file should be considered:

The file may only contain providers that are “owned” by the ETQA therefore the ETQA ID field for each record may only contain the ETQA ID of the submitting ETQA.

The file should contain one unique record for each provider. The uniqueness of the provider record is determined in the following manner:

1. The file may only contain one record that has a particular provider code.
2. The file may only contain one record that has a particular provider name.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submitting this file to Edu.Dex is optional.

File rules:

The length of each record must be exactly 568.

The first record in the file must be a header record that contains the following information:

Characters 1 to 6: the word HEADER

Characters 7 to 10: an ETQA identifier in one of the following formats:
 The four character mnemonic for your ETQA (CHED)
 A three character number that represents your ETQA code (621)
 A four character number that represents your ETQA code (0621)

Characters 11 – 30: a description of the file (the description may not be left blank and may not contain numbers)

Characters 31 – 40: the number of data records in the file (the number may not be left blank and may not contain non-numeric characters)

File fields:

Field name	Provider_Code			Field Description	Provider code		
Field number	1	Field start position	1	Field end position	20	Field Length	20
General notes							
<ul style="list-style-type: none"> • The first character of the data value must be a valid, non-space character. • The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> • A valid data value must be supplied. The field may not be blank/NULL. • The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!&() ^.:_- 							
Business rules							
<ul style="list-style-type: none"> • The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. • The data value may only appear once in the file. 							

Field name	Etqa_Id			Field Description	ETQA ID		
Field number	2	Field start position	21	Field end position	30	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The value must be the same as the submitting ETQA Id. 							

Field name	Std_Industry_Class_Code			Field Description	Std industry class code		
Field number	3	Field start position	31	Field end position	40	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \:;_,'- 							
Business rules							

Field name	Provider_Name			Field Description	Provider name		
Field number	4	Field start position	41	Field end position	110	Field Length	70
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&() \:;_,'- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The provider name must be unique. 							

Field name	Provider_Type_Id			Field Description	Provider type ID		
Field number	5	Field start position	111	Field end position	120	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							

Content rules	
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 	
Business rules	
<ul style="list-style-type: none"> The field must contain a valid provider type id code. Refer to the Provider Type lookup table for the codes that are allowed in this field. 	

Field name	Provider_Address_1		Field Description	Provider address 1			
Field number	6	Field start position	121	Field end position	170	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890#&()^:._', 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. The field may not contain only numbers. 							

Field name	Provider_Address_2		Field Description	Provider address 2			
Field number	7	Field start position	171	Field end position	220	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890#&()^:._', 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. The field may not contain only numbers. 							

Field name	Provider_Address_3		Field Description	Provider address 3			
Field number	8	Field start position	221	Field end position	270	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report 							

<ul style="list-style-type: none"> under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890#&()^:;_'
Business rules
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. The field may not contain a postal code. The field may not contain only numbers.

Field name	Provider_Postal_Code			Field Description	Provider postal code		
Field number	9	Field start position	271	Field end position	274	Field Length	4
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 							
Business rules							
<ul style="list-style-type: none"> The length of the value must be exactly four characters. 							

Field name	Provider_Phone_Number			Field Description	Provider phone number		
Field number	10	Field start position	275	Field end position	294	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 (/)- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	Provider_Fax_Number			Field Description	Provider fax number		
Field number	11	Field start position	295	Field end position	314	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 (/)- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	Provider_Sars_Number		Field Description	Provider SARS number			
Field number	12	Field start position	315	Field end position	334	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() ^.:_- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	Provider_Contact_Name		Field Description	Provider contact name			
Field number	13	Field start position	335	Field end position	384	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ' - 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, 0, TEST, ONTBREEK, or NIL. The field should not contain strings like NA, U, NONE, or GEEN. The field may not contain strings like ZZ or XX. 							

Field name	Provider_Contact_Email_Address		Field Description	Provider contact email address			
Field number	14	Field start position	385	Field end position	434	Field Length	50
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890_<>-@ 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The value must contain the @ character. 							

Field	Provider_Contact_Phone_Number	Field	Provider contact phone number
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name		Description					
Field number	15	Field start position	435	Field end position	454	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 ()/- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	Provider_Contact_Cell_Number		Field Description	Provider contact cell number			
Field number	16	Field start position	455	Field end position	474	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: 1234567890 ()- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	Provider_Accreditation_Num		Field Description	Provider accreditation num			
Field number	17	Field start position	475	Field end position	494	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPSUVWXYZ1234567890@+#{ } \ : ; _ - 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. 							

Field name	Provider_Accredit_Start_Date		Field Description	Provider accredit start date			
Field number	18	Field start position	495	Field end position	502	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							

Content rules	
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The date provided must be in ccymmdd format and must be a valid date. 	
Business rules	
<ul style="list-style-type: none"> The date provided must be less than the accreditation end date. The date may not have a year component of less than 1990. The date provided may not be greater than today's date. The difference between this date and the accreditation end date should not be greater than 5 years. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 	

Field name	Provider_Accredit_End_Date		Field Description	Provider accredit end date			
Field number	19	Field start position	503	Field end position	510	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date may not have a year component of less than 1990. The date may not be greater than five years from today. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

Field name	Etqa_Decision_Number		Field Description	ETQA decision number			
Field number	20	Field start position	511	Field end position	530	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() ^.:_- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. 							

Field name	Provider_Class_Id		Field Description	Provider class ID			
Field number	21	Field start position	531	Field end position	540	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							

Content rules	
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers. 	
Business rules	
<ul style="list-style-type: none"> The field must contain a valid provider class id code. Refer to the Provider Class lookup table for the codes that are allowed in this field. 	

Field name	Structure_Status_Id		Field Description	Structure status ID			
Field number	22	Field start position	541	Field end position	550	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> The field must contain a valid structure status id code. Refer to the Structure Status lookup table for the codes that are allowed in this field. The count of records found without a Structure_Status_Id value or with a Structure_Status_Id value of 1 will be recorded in the aggregated report under the Content heading. 							

Field name	Provider_Location_Code		Field Description	Provider location code			
Field number	23	Field start position	551	Field end position	560	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!&() \/:; _ - 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	Date_Stamp		Field Description	Date stamp			
Field number	24	Field start position	561	Field end position	568	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date provided may not be greater than today's date. The date may not have a year component of less than 1900. 							

- The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading.

1.10. Provider Accreditation

File identifier: 10
File naming standard: [Code]10yymmdd.dat

Description:

This file describes the qualification/s or unit standards that an provider has been accredited for. The following aspects of the nature of this file should be considered:

The file may contain provider accreditation details of providers that are not “owned” by the submitting ETQA. If a provider is not owned by the ETQA then the provider code (as issued by the ETQA that “owns” the provider) must be supplied in conjunction with the “owner” ETQA ID.

The file should contain one unique record for each provider accreditation. The uniqueness of the record is determined in the following manner:

1. The file may only contain one record with a particular combination of provider code, provider ETQA ID, and qualification ID.
2. The file may only contain one record with a particular combination of provider code, provider ETQA ID, and unit standard ID.

Each provider accreditation record, for an provider that is “owned” by the submitting ETQA, must have an associated Provider record (file 9). The records in this file are matched to the Provider record in the following manner:

The qualification/unit standard accreditation record must have the same provider code as the Provider record for the provider.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submitting this file to Edu.Dex is optional.

File rules:

The length of each record must be exactly 134.

The first record in the file must be a header record that contains the following information:

Characters 1 to 6: the word HEADER

Characters 7 to 10: an ETQA identifier in one of the following formats:
 The four character mnemonic for your ETQA (CHED)
 A three character number that represents your ETQA code (621)
 A four character number that represents your ETQA code (0621)

Characters 11 – 30: a description of the file (the description may not be left blank and may not contain numbers)

Characters 31 – 40: the number of data records in the file (the number may not be left blank and may not contain non-numeric characters)

File fields:

Field name	Qualification_Id		Field Description	Qualification ID			
Field number	1	Field start position	1	Field end position	10	Field Length	10
General notes							
<ul style="list-style-type: none"> • The first character of the data value must be a valid, non-space character. 							

<ul style="list-style-type: none"> The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed.
Content rules
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers.
Business rules
<ul style="list-style-type: none"> This value must be a valid SAQA Qualification_Id. The combination of this field, ETQA_Id value and the Provider_Code value may only appear once in the file.

Field name	Unit_Standard_Id		Field Description	Unit standard ID			
Field number	2	Field start position	11	Field end position	20	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain whole numbers. 							
Business rules							
<ul style="list-style-type: none"> This value must be a valid SAQA Unit_Standard_Id. Either this field or the Qualification_Id field must have a value. This field may not have a value if a value has been supplied in the Qualification_Id field. The combination of this field, ETQA_Id value and the Provider_Code value may only appear once in the file. 							

Field name	Provider_Code		Field Description	Provider code			
Field number	3	Field start position	21	Field end position	40	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() \/:;_- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. A provider record must be submitted in the Provider file (File 9) with the same Provider_Code value. If no Provider file (File 9) is submitted then the count of Provider_Code values that must be verified on the NLRD will be recorded in the aggregated report under the Critical information heading. 							

Field name	Provider_Etqa_Id		Field Description	Provider ETQA ID			
Field number	4	Field start position	41	Field end position	50	Field Length	10
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business 							

rules for the field are completed.
Content rules
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The data value may only contain whole numbers.
Business rules
<ul style="list-style-type: none"> The field must contain a valid ETQA Id code. Refer to the ETQA lookup table for the codes that are allowed in this field. The count of records found in the file that have an ETQA Id other than the submitting ETQA will be recorded in the aggregated report under the General information heading.

Field name	Provider_Accreditation_Num		Field Description	Provider accreditation num			
Field number	5	Field start position	51	Field end position	70	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+##&() \.:_- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. 							

Field name	Provider_Accredit_Assessor_Ind		Field Description	Provider accredit assessor indicator			
Field number	6	Field start position	71	Field end position	90	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+##&() \.:_- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. 							

Field name	Provider_Accred_Start_Date		Field Description	Provider accreditation start date			
Field number	7	Field start position	91	Field end position	98	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccymmdd format and must be a valid date. 							

Business rules	
<ul style="list-style-type: none"> The date provided must be less than the accreditation end date. The date provided may not be greater than today's date. The date may not have a year component of less than 1990. The difference between this date and the accreditation end date should not be greater than 5 years. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 	

Field name	Provider_Accred_End_Date		Field Description	Provider accreditation end date			
Field number	8	Field start position	99	Field end position	106	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date may not have a year component of less than 1990. The date may not be greater than five years from today. The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading. 							

Field name	Etqa_Decision_Number		Field Description	ETQA decision number			
Field number	9	Field start position	107	Field end position	126	Field Length	20
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> The field may be left blank. A count of records that are blank/NULL will be reported in the aggregated report under the General information heading. The data value may only contain characters that exist in the following range of characters: abcdefghijklmnopqrstuvwxyzABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@+#!() \.:_- 							
Business rules							
<ul style="list-style-type: none"> The field may not contain strings like UNKNOWN, AS ABOVE, SOOS BO, DELETE, N/A, NA, U, NONE, GEEN, 0, TEST, ONTBREEK or NIL. The field should not contain strings like ZZ or XX. 							

Field name	Date_Stamp		Field Description	Date stamp			
Field number	10	Field start position	127	Field end position	134	Field Length	8
General notes							
<ul style="list-style-type: none"> The first character of the data value must be a valid, non-space character. The application will strip all leading and trailing blanks from the data value before the content and business rules for the field are completed. 							
Content rules							
<ul style="list-style-type: none"> A valid data value must be supplied. The field may not be blank/NULL. The date provided must be in ccymmdd format and must be a valid date. 							
Business rules							
<ul style="list-style-type: none"> The date provided may not be greater than today's date. 							

- The date may not have a year component of less than 1900.
- The count of records found with the same value for this field will be recorded in the aggregated report under the General information heading.

2. Lookup tables

2.1. Abet Band

Code	Code description
1	Undefined
2	ABET Level 1
3	ABET Level 2
4	ABET Level 3
5	ABET Level 4

2.2. Alternative Id Type

Code	Code description
521	SAQA Member Id
527	Passport No. or Foreign ID No.
529	Driver's License
531	Temporary ID number
533	None
535	Unknown
537	Student Number
538	Work Permit Number
539	Employee Number
540	Birth Certificate Number
541	HSRC Register No.
561	ETQA Record Number

2.3. Citizen Resident Status

Code	Code description
D	Dual (SA plus other)
O	Other
PR	Permanent Resident
SA	South Africa
U	Unknown

2.4. Disability Status

Code	Code description
01	Sight (even with glasses)
02	Hearing (even with a hearing aid)
03	Communication (talking, listening)
04	Physical (moving, standing, grasping)
05	Intellectual (difficulties in learning); retardation
06	Emotional (behavioural or psychological)
07	Multiple
09	Disabled but unspecified
N	None
U	Unknown disability status

2.5. Equity

Code	Code description
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Code	Code description
BA	Black: African
BC	Black: Coloured
BI	Black: Indian/Asian
U	Unknown
Wh	White

2.6. Gender

Code	Code description
F	Female
M	Male
U	Unknown

2.7. Home Language

Code	Code description
Afr	Afrikaans
Eng	English
Nde	isiNdebele
Oth	Other
SASL	South African Sign Language
Sep	sePedi [also known as Northern Sotho / Sesotho sa Lebowa]
Ses	seSotho
Set	seTswana
Swa	siSwati
Tsh	tshiVenda
U	Unknown
Xho	isiXhosa
Xit	xiTsonga
Zul	isiZulu

2.8. Honours Classification

Code	Code description
1	Unknown
21	Cum Laude
22	Honours
23	Higher Grade
24	Standard Grade
25	Lower Grade
26	Ordinary Grade
27	N3 Level
28	Historical SC
29	M5
30	M4
31	M3
32	M2
33	M1
34	S5
35	S4
36	S3

Code	Code description
37	S2
38	S1
39	Not with Honours
59	Not Applicable
79	Symbol A: 1680+
80	Symbol B: 1470 - 1679
81	Symbol C: 1260 - 1469
82	Symbol D: 1050 - 1259
83	Symbol E: 840 - 1049
84	Symbol F: 720 - 839

2.9. Learner Achievement Status

Code	Code description
1	Unknown
2	Achieved
3	Enrolled
4	De-enrolled
5	Re-enrolled
6	Other
7	Withheld
27	Withdrawn
28	Reinstated
29	Achieved and Not Entitled to Practise

2.10. Learner Achievement Type

Code	Code description
1	Unknown
2	Recognition of Prior Learning
3	Distance Learning
4	Residential Learning (i.e. Contact Mode)
5	Work Place Learning
6	Other
7	Mixed Mode

2.11. Nationality

Code	Code description
AIS	Asian countries
ANG	Angola
AUS	Australia and New Zealand
BOT	Botswana
EUR	European countries
LES	Lesotho
MAL	Malawi
MAU	Mauritius
MOZ	Mozambique
NAM	Namibia
NOR	North American countries
NOT	N/A: Institution

Code	Code description
OOO	Other and rest of Oceania
ROA	Rest of Africa
SA	South Africa
SDC	SADC except SA (i.e. NAM to ZAI)
SEY	Seychelles
SOU	Central and South American countries
SWA	Swaziland
TAN	Tanzania
U	Unspecified
ZAI	Zaire
ZAM	Zambia
ZIM	Zimbabwe

2.12. NQF Level

Code	Code description
1	Undefined
2	Level 1
3	Level 2
4	Level 3
5	Level 4
6	Level 5
7	Level 6
8	Level 7
9	Level 8 and above
500	Below Level 1

2.13. Provider Class

Code	Code description
1	Unknown
3	Foreign
4	Public
5	Private
6	Interim (for SAQA use only - will soon fall away)
7	NGO / CBO
8	Mixed: Public and Private

2.14. Provider Type

Code	Code description
1	Unknown
2	Development Enterprise NGO
3	Education
4	Employer
5	Training
500	Education and Training

2.15. Province

Code	Code description
0	Undefined

Code	Code description
1	Western Cape
2	Eastern Cape
3	Northern Cape
4	Free State
5	Kwazulu/Natal
6	North West
7	Gauteng
8	Mpumalanga
9	Limpopo
N	SA National (i.e. in SA but province unspecified)
X	Outside SA

2.16. Qualification Type

Code	Code description
1	Unknown
2	National Certificate
3	National Diploma
4	National First Degree
501	Post-doctoral Degree
503	Doctoral Degree
505	Masters Degree
507	Professional Qualification
509	Honours Degree
511	National Higher Diploma
513	National Masters Diploma
515	National Higher Certificate
532	Further Diploma
533	Post Graduate Diploma
534	Senior Certificate
535	Qual at Nat Sen Cert level
554	Trade Certificate (Legacy only)
574	Post Grad B Degree (phasing out) e.g. B Ed
575	Post Diploma Diploma (phasing out)
594	Post-basic Diploma [mainly applies to Nursing]
595	Learnership
596	Further Ed and Training Cert [FETC]
597	Professional Registration

2.17. Socioeconomic Status

Code	Code description
01	Employed
02	Unemployed, looking for work
03	Not working – not looking for work
04	Not working – housewife / home-maker
06	Not working – scholar / full-time student
07	Not working – pensioner / retired person
08	Not working – disabled person

Code	Code description
09	Not working – not wishing to work
10	Not working – none of the above
97	N/A: Aged <15
98	N/A: Institution
U	Unspecified

2.18. Structure Status

Code	Code description
1	Unknown
501	Registered
503	Deregistered
505	Reregistered
506	Proposed
507	Appointed
508	Reappointed
509	De-appointed
510	Accredited
511	Reaccredited
512	De-accredited
513	Accredited - Provisional
514	Withdrawn
515	Unsuccessful
554	Proposed Reregistration
574	Previously used in Interim process
575	Closed (Legacy)

2.19. Subdomain

Code	Code description
122	Primary Agriculture
123	Secondary Agriculture
124	Nature Conservation
125	Forestry and Wood Technology
126	Horticulture
127	Design Studies
128	Visual Arts
129	Preventative Health
130	Promotive Health and Developmental Services
131	Curative Health
132	Rehabilitative Health/Services
133	Physical Planning Design and Management
134	Building Construction
135	Civil Engineering Construction
136	Electrical Infrastructure Construction
137	Schooling
138	Higher Education and Training
139	Early Childhood Development
140	Adult Learning

Code	Code description
141	Performing Arts
142	Cultural Studies
143	Music
144	Sport
145	Film Television and Video
146	Finance Economics and Accounting
147	Generic Management
148	Human Resources
149	Marketing
150	Procurement
151	Office Administration
152	Public Administration
153	Project Management
154	Public Relations
155	Communication Studies
156	Information Studies
157	Language
158	Literature
159	Engineering and Related Design
160	Manufacturing and Assembly
161	Fabrication and Extraction
162	Environmental Relations
163	General Social Science
164	Industrial & Organizational Governance and HR Development
165	People/Human Centred Development
166	Public Policy Politics and Democratic Citizenship
167	Religious and Ethical Foundations of Society
168	Rural and Agrarian Studies
169	Traditions History and Legacies
170	Urban and Regional Studies
171	Safety in Society
172	Justice in Society
173	Sovereignty of the State
174	Mathematical Sciences
175	Physical Sciences
176	Life Sciences
177	Information Technology and Computer Sciences
178	Earth and Space Sciences
179	Environmental Sciences
180	Hospitality, Tourism, Travel, Gaming and Leisure
181	Transport Operations and Logistics
182	Personal Care
183	Wholesale and Retail
184	Consumer Services
521	Psychology
530	Undefined
531	Cleaning, Domestic, Hiring, Property and Rescue Services

Code	Code description
551	Media Studies